



Tamilnadu Trade Promotion Organisation **Chennai-89**

TNTPO/ENGG/E - 6/2025-26

Date: 06.08.2025

NOTICE INVITING QUOTATION

The Tamilnadu Trade Promotion Organisation, Chennai - 600 089, invites sealed Tender for the work of **"TNTPO - Comprehensive AMC for UPS System installed in Hall No.1, 2, 3, Convention Centre and Admin block at Chennai Trade Centre Complex, Nandabakkam, Chennai – 600 089"** in two cover system, mentioning "Cover A – Technical Bid" and "Cover B – Financial Bid (Boq)" on the face side. The cover A and B shall be put in a common cover and should be submitted. The common cover should be sealed, superscripting the nature of work, due date and time, tender number, addressed to Managing Director, Tamilnadu Trade Promotion Organisation, Mount Poonamallee Road, Nandambakkam, Chennai – 600 089 and the name and address of the tenderer. The last date for submission of bid is 13.08.2025 upto 3.00pm and the same will be opened at 3.30 pm on the same day in the presence of Intending Contractors.

Contents of Cover A (Technical Bid):

All the necessary sealed and signed documents in connection with pre qualification criteria and Terms & Conditions shall be enclosed.

Contents of Cover B (Financial Bid) - BoQ:

The duly filled / quoted Bill of Quantities in the format prescribed below shall be enclosed.

Bill of Quantities

Sl. No.	Description	Qty.	Amount Rs.
1.	10KVA, Make: DB	4 Nos.	To BE FILL IN SEPARATE COVER
2.	30KVA, Make: Emerson	3 Nos.	
3.	30KVA, Make: Geesys	1 No.	
		Sub Total	
		GST	
		Total	

NOTE:

To provide manpower for maintenance of UPS systems at free of cost for every VVIP's functions held in TNTPO.

Eligibility Criteria:

Pre-Qualifying Criteria to be fulfilled and the Documents to be submitted along with Bid:

1. Original equipment manufacturer / Authorized Dealer and Experience Certificate of having successfully completed similar works during last seven years ending on previous day of last day of submission of tender as detailed below.
Three similar works each of value not less than Rs. 1,55,760/-
OR
Two similar works each of value not less than Rs. 2,33,640/-
OR
One similar work of value not less than Rs. 3,11,520/-
2. Average annual financial turn over during the last 3 years ending 31st March 2024 should be at least Rs. 1.16 Lakhs.
3. The word "similar works" mentioned above para: (1) authorized dealer / equivalent works.
4. The bidder should have Permanent Account Number.
5. The bidder should have GST Registration number in tamilnadu.
6. The bidder should have a functional office in any of the district such as chennai, chengalpattu, kancheepuram and tiruvallur district (the copy of proof must be enclosed).
7. The bidder should have ESI and EPF Registration Certificate.

Managing Director
Tamil Nadu Trade Promotion Organisation

OPENING AND EVALUATION OF TENDER

The tenders will be opened at the office of the office Managing Director of TAMILNADU TRADE PROMOTION ORGANISATION, Chennai Trade Centre Complex, Mount Poonamallee Road, Nandambakkam, Chennai – 600 089 at 03.30 PM on 13.08.2025 in the presence of tenderers or representatives who are present at the time. Tenderers should send letter of authorization with attested specimen signature of their representatives who are deputed to attend at the time of opening of tenders. Representatives without such authorization letters shall not be permitted to be present to witness the opening of tender. In any case, the maximum number of persons representing a firm to witness the opening of the e-tender shall be limited to two.

On the day of opening, technical bid (Cover A) alone will be opened. On that day, Cover-B i.e. Price bid (boq) will not be opened.

EXAMINATION OF TENDERS AND OPENING OF COVER B (PRICE BID):

The Cover A (Technical Bid) of the tenders shall be opened, scrutinized and evaluated with reference to the qualifications, experience mentioned in the Tender document. Cover B (Price Bid) - boq of those tenderers qualified in the evaluation of technical bid will be opened separately with due communication to the eligible Tenderer.

AWARD OF WORK:

TNTPO will determine the lowest evaluated price quoted from those tenders qualified in evaluation of Technical Bid (Cover A) and shall award the contract to the tenderer who has offered the lowest evaluated price.

TNTPO shall notify the award of tender to the successful tenderer in writing that such tender has been accepted.

TERMS AND CONDITIONS:


1. The AMC shall cover comprehensive contract for repairs and cost of replacement of all parts of the UPS including PCBs, Components, etc. However, the AMC does not include cost of replacement of batteries, for UPS's of 10KVA - 4nos, 30 KVA - 4nos ratings.
2. The service personnel shall rectify the complaints received from the Office on the same day. If necessary, they will be required to stay back after office hours and even on holidays too, to attend to any emergency work.
3. If the faulty components / UPS(s) are not rectified within the same working day, necessary stand by components / UPS(s) of the same KVA rating shall be provided on the following day for smooth functioning of office work. If the original equipment is not rectified till the expiry of the contract, either the cost of repair of the equipment be borne by the contractor or the stand-by supplied by the contractor not be reclaimed.
4. Preventive maintenance such as checking the general performance of UPS Systems and DC standby sources etc shall be done at site on monthly basis.
5. The successful bidder should maintain Service Reports of all calls attended / Pending issues, preventive maintenance records and details of all replacement of spares. A separate log shall be maintained for Preventive Maintenance.
6. No component (s) / Spare(s) shall be removed without Informing the competent authority.
7. Payments will be made on quarterly basis (03 months) only after satisfactory completion of each Quarter.
8. Since all maintenance / installations are within Chennai City, no TA / DA any other allowances will be paid to the staff of the contractor.

9. The AMC shall be in force for 12 months from issue of work Order and is liable to be terminated at any time if the performance of the contractor is found unsatisfactory.
10. The personnel / staff responsible for attending to the complaints should be stationed and available within the Chennai City limits in 24X7.
- 11. To provide manpower for maintenance of UPS systems at free of cost for only VVIP's functions held in TNTPO.**
12. Bad workmanship shall be rejected in toto.

For Tamilnadu Trade Promotion Organisation,

-sd/-

Managing Director
TNTPO, Chennai.


Assistant Engineer
TNTPO, Chennai.

Copy to:

1. Notice Board
2. Manager – Accounts